

LLANGWM COMMUNITY COUNCIL
Minutes of Virtual meeting held via Zoom
12th October 2021 @ 7.00pm

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| 1. Present: Councillor B Childs (Chair)
Councillor M John
Councillor N Lewis | Councillor M Evans (Vice Chair)
Councillor P Hunt
Councillor E Rawlings * |
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In attendance: * Mrs E Rawlings Chair LVCC, Mrs V John Sec LVCC, Mr G Brace and Mrs M Brace, Mrs J Tovey and Mr R Tovey, Mr G Stephens and Mrs J Stephens.

Chair advised guests that only elected Members of the Community Council could make any decisions. However, guests attending, regarding the Llangwm Village Community Centre, will be invited to make comments on Agenda item 14 and 15.

2. Apologies: - Councillor L Martin	Councillor R Preece	Action
3. Declarations of any personal or potentially conflicting issues. Cllr John and Cllr Rawlings for agenda items 14 and 15.		
Clerk		
4. Minutes of meeting held on the 14th September 2021 These were read and agreed as a true and accurate record. Proposed Cllr John and seconded Cllr Childs.		
Clerk		
5. Matters Arising – None.		
6. Correspondence received by 12th October 2021		
a) One Voice Wales – Remote Training Sessions		
b) Resident of Wellhead Lane regarding access/parking rights advising that the PCC Common Land Officer has given some guidance. However, Members agreed that as this has not been an issue in the past, and not having any communications with PCC Common Land Officer, that the Clerk request his advice in clarification of the Role and Responsibilities of the Community Council.		
Clerk		
c) One Voice Wales - The next meeting of the Pembrokeshire Area Committee will take place via remote video link as follows: 7.00pm Thursday 28 October 2021		
d) Welsh Government. Attached in accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011: a link to the IRPW’s draft Annual Report, February 2022. Section 13 relates specifically to Community and Town Councils. Draft determinations for 2022 - 2023 include: Community and Town Council Groupings - five groups established based on the size of the council’s electorate, replacing the three current groups. Continuation of the mandatory payment of £150 as a contribution to costs and expenses for members of community and town councils, except for those councils in Group 5 where it will be		
Clerk		

<p>optional. The introduction of an attendance allowance which is optional for all Councils.</p> <p>The application of the remuneration framework by relevant group is attached. This can be found at table 11 on pages 48 and 49 of the draft annual report. “The Panel would be grateful if you could make your members aware of the contents of the report and make any comments you may have on the draft to: IRPMailbox@gov.wales By no later than 26 November 2021”.</p> <p>PCC Sent: 01 October 2021 11:59</p> <ul style="list-style-type: none"> e) Pembrokeshire Public Services Board (PSB) Well-being Assessment f) PCC Head of Infrastructure Mr D Thomas – In response to the Clerk’s request for a site visit to Llangwm regarding Traffic/Parking issues Mr Thomas has asked for more details. Cllr John, in his role as County Councillor advised he sent a report of current safety issues in the Llangwm area. Members will discuss under Agenda item 10. g) Cllr John, in his role as County Councillor, advised Members of correspondence from Mr G Stephens regarding highway safety and the amount lorries visiting the Sewerage Works. Cllr John has been in contact with PCC Head of Infrastructure for advice. (See Agenda item 10). h) Cllr Preece – A resident has asked permission to put the poppy sign up again this year at the entrance to the Village. All Members concurred. 	<p>Action</p> <p>Cllr John</p> <p>Cllr Preece</p>
<p>7. Planning received by 12th October 2021</p>	
<ul style="list-style-type: none"> a) Hayston Developments & Planning Ltd – Site Land North of the Kilns. <p>All Members have received a copy of the Consultation before application for Planning Permission.</p> <p>The Clerk advised Members of a letter from Mr M Preddy - expressing his concerns over a recent letter received to Gail Rise residents - outlining plans for 54 houses to be built in the field behind. Highlighting parking issues and the very precarious walk & cycle route to Cleddau Reach School for pupils.</p> <p>Cllr John advised there has been previous opposition to the development but that it has been a candidate site since 2009/2010 and part of the LDP plan since 2013 with no objections.</p> <p>Members discussed the capacity of the treatment works, bearing in mind the future plans to build on the Land adjacent to Cleddau Reach VC School and the Old School Building.</p> <p>Within the Consultation paper, Welsh Water have determined that they are able to cope with the additional housing. However, Members feel this is a question that needs further clarification.</p> <p>The Chair asked all Members how they felt about the Consultation;</p> <p>Cllr Evans, seconded by Cllr Hunt thought it a great idea to give young people the opportunity to stay in the Village. Cllr Lewis has nothing against the</p>	

<p>proposal adding that most traffic from the development site would not come through the village. Cllr Rawlings felt there should be some caveat to houses becoming holiday homes, or houses to be occupied for 45 weeks of the year or a Covenant or a Community Trust? In response, Cllr John advised the Welsh Government have guidelines on the type of housing that should be available. Further, lessons can be learned via the current Solva Development which can be seen on line.</p> <p>In conclusion, Members agreed there is no general opposition to the development. However, it is the detail of the density of plots, affordable housing, parking provision, traffic management, road safety etc which needs to be discussed. Also, assurances on services i.e. Welsh Water.</p> <p>All Members agreed to invite Mr A V Harries of Hayston Developments and Planning Ltd to the 9th November 2021 meeting for Members to put forward their questions. This will give the Community Council time to reply within the Consultation time frame, closing date for the Consultation being the Friday 12th November 2021.</p>	<p>Action</p>
<p>Clerk will inform residents via the Village Notice Board of how to access the Consultation and invite them to contact LCC with any questions/suggestions they may have.</p>	<p>Clerk</p>
<p>b) PCC Planning on land adjacent to Cleddau Reach VC School.</p> <p>Clerk to contact PCC to resume discussions.</p>	<p>Clerk</p>
<p>c) 21/0313/PA “Y Popty”3, 3, Rectory Road, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4JA – PCC Conditionally Approved.</p>	
<p>8. Finance</p> <p>a) Cash Statement 12th October 2021 £11,901 Clerk advising this includes £4,000 set aside for future Election Costs.</p> <p>b) Financial papers, Draft Budget and spend to date. Clerk previously circulated an updated Draft Budget inclusive of Defibrillator maintenance, and replacement defibrillator costs. Cllr John suggested a budget line for tree maintenance. Members agreed a starting point of £250 per year (this was previously covered withing infrastructure).</p> <p>c) E Banking – Clerk to update</p> <p>d) Invoices received by 12th October 2021 and cheque approval.</p> <ul style="list-style-type: none"> • EDF £33.22 - Proposed Cllr Evans and Cllr John • Stamps £10.20 – Proposed Cllr Lewis seconded Cllr Hunt <p>e) Clerk’s & RFO remuneration September 2021. Proposed Cllr Evans seconded Cllr Hunt.</p> <p>f) Clerk’s expenses September 2021 Proposed Cllr Evans seconded Cllr John.</p> <p>g) 2020/2021 Audit – current status. Clerk awaiting Welsh Audit advice.</p>	<p>Clerk</p>

<p>9. Risk Assessment</p> <p>a) Traffic Issues See agenda item 10 b) Pill Parks – Cllr Childs advised the area is in excellent condition. c) Common Land See Agenda item 6b). d) Dog Fouling – Remind residents of “Responsible Dog Ownership” in the next newsletter. e) Defibrillators – checked working. f) Data Protection – Key to filing cabinet in the Village Community Centre. Clerk advised minutes of 2010/2011 record keys are held by the Chair (2010), Village Community Centre staff. Cllr Childs will look and see if he has the key, noting that he has never used the key at any point. Chair of the Community Centre reported the key was not in her possession. Clerk was asked to investigate.</p>	<p>Action</p> <p>Clerk</p>
<p>10. Traffic Issues in Llangwm Village</p> <p>a) The Chair believes a site meeting with PCC to determine possible actions is required. Adding that is a complex and on-going issue. b) Decide on any future actions – Members all agreed the Clerk contact PCC to arrange site visit and to view sites/areas highlighted as high risk.</p> <ul style="list-style-type: none"> • Speed issues on Main Street. • Speed issues at Deerland Road (between the school and cemetery). • Congestion and visibility issues at Guildford Row. • Gail Rise Parking • Parking around the Village Green. <p>c) Place the above information in the Llangwm Newsletter as a separate item to inform and also seek views of residents.</p>	
<p>11. Remembrance Service – 14th November 2021</p> <p>Cllr Childs felt last years’ Service went well, with residents respecting the Covid 19 restrictions of that time and staying away. This years’ service will be held under current Welsh Government Covid 19 guidelines.</p> <ul style="list-style-type: none"> • Service Sheets – Cllr Childs has copies. • Wreath – Clerk to order. • Bugle – Contact Mr N Martin for his availability. • Cllr John volunteered to cordon off the area. Members thanked him. • In response to Cllr John, on cleaning up around the War Memorial Cllr Rawlings volunteered to tidy the area. Members thanked her. • Cllr Rawlings advised the Flemish Embassy are sending a wreath to lay at the ceremony as part of the future “Twinning Project”. • Ceremony to commence at 10.00 am. • Clerk to place information in the Newsletter. 	<p>Action</p> <p>Clerk</p>

<p>12. Llangwm Newsletter Items</p> <ul style="list-style-type: none"> • Update on Ongoing Public Consultation for a replacement Village Community Centre <ul style="list-style-type: none"> • Hayston Developments and Planning Ltd. • Dog fouling • Traffic Issues in Llangwm Village • Date and times of next Community Meetings • Community Council Elections take place in May 2022 	<p>Action</p>
<p>13. HM Land Registration – Clerk completed necessary paper work, now awaiting conclusion.</p>	<p>Clerk</p>
<p>14. Llangwm Community Council Ongoing Public Consultation for a replacement Community Centre.</p> <p>Clerk informed Members she is awaiting feedback from Price and Kelway – Solicitors - following several telephone discussions with the Solicitor and providing additional information when requested. In response to the Chair of the Village Community Centre, the Clerk advised she did not have a given date for a response. The issue is complex and requires some research and clarification.</p>	<p>Clerk</p>
<p>Cllr Childs stating that it is in everyone’s interest to ensure the Community Council is beyond reproach and not left exposed. Adding, that any future Community Council Members will have a firm knowledge base with which to move forward.</p> <p>At this point Mrs. John (LVCC – Secretary) intervened, enquiring why the Clerk had “not chased-up the matter?” The Chair was obliged to remind her that only elected Members of the Community Council were able to participate in any discussions and decision making during the meeting. He added that following the formal LCC meeting, guests would be invited to raise questions through the Chair but it was not appropriate for her to cross-question the work of the Clerk. Finally, he felt it necessary to point out (at this juncture) that all were working together to achieve a common objective, and regretted the way this item had been concluded.</p>	<p>Clerk</p>
<p>15. Llangwm Village Community Centre – Update</p> <p>Chair of the Village Community Centre advised: -</p> <ol style="list-style-type: none"> a) Three architects to quote for design and build format. b) Bat Survey to take place as per Welsh Government Guidelines adding that bats are in the roof space. The Village Community Centre will work with PCC and follow Welsh Government guidelines to ensure a temporary bat roost is made during the works. <p>Cllr Childs asked how the grant applications were moving forward, and when would they receive a response. The LVCC Chair advised that three applications</p>	

<p>have been made National Lottery, People and Places and PCC Enhancing Pembrokeshire. She will keep the Community Council apprised of responses.</p>	<p>Action</p>
<p>16. Any Other Business</p> <p>a) Cllr Rawlings suggested Members consider a “Community Wind Turbine”. Clerk to add to November agenda.</p> <p>b) Cllr Childs the new Head Teacher of Cleddau Reach VC School, Mr Buckley has settled-in well.</p>	<p>Chair LVCC</p>
<p>17. Date and time of next meeting – 9th November 2021 @ 7.00pm via Zoom.</p> <p>Meeting ended at 9.12pm.</p>	<p>Clerk</p>