

**LLANGWM COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON
8th November 2016 at 7.30pm
LLANGWM VILLAGE HALL**

1. **Present:** Councillor R Preece (Mrs) (Chair) Councillor M John
Councillor N Lewis
2. **Apologies:** Councillor P Morris (Mrs) Councillor M Watkins (Mrs)
Councillor B Childs (Vice Chair) Councillor D George
Councillor E Rawlings (Mrs)

In attendance: K M Codd (Mrs) Clerk

In response to the Chair's query on the number of members attending, the Clerk quoted from "The Good Councillor's Guide 2012" Chapter 19 "Glossary" Page 54 "The quorum is the number of people who must be present before decisions are taken, if enough people are present then the meeting is said to be quorate. A quorum is one third of the full membership, or three – whichever is the greater."

3. Declarations of any personal, prejudicial or potentially conflicting issues.

To be noted in the action column.

**Action
R/A**

4. Minutes of meeting held on 11th October 2016

Minutes were read and agreed as being a true and accurate record.

Proposed by Councillor Lewis seconded Councillor Preece.

5. Matters Arising

- a) **PCNPA Change of use query Curlew Call.** Responding to the Chair the Clerk advised that PCNPA are actively pursuing the issue.
- b) **PCNPA Knapp Bridge** - Clerk reported that PCNPA Area Warden Mr Tim Jones advised that Knapp Bridge is included in their Autumn works schedule.
- c) **Old School Building** - Cllr John reported that he has been in contact with PCC Head of Estates regarding the old-school building and surrounding estates. He hopes to further update LCC in December 2016/January 2017.

Cllr John

6. Correspondence received by 8th November 2016.

- a) **PCNPA** – Update on Local Development Plan – Noted and filed.
- b) **Native Oyster Regeneration Project – Meeting 23rd November 2016**
- c) **Black Tar Toilet** – Volunteers coming forward Mr Michael Pugh, and Mr and Mrs I Jacob.
- d) **PCC – Planning Support Team** – BT Pay Phone Removals – All members agreed the Clerk should write and advise of the lack of reliable mobile phone coverage of the area asking for the phone box to remain.
- e) **PCC – Bus Survey Consultation. Noted**
- f) **PCC Planning Survey Noted**
- g) **PAVS AGM** 15th November 2016.
- h) **Planned – Let's talk Transport** – meeting 25th November 2016.
- i) **Planning Aid Wales Development of National Significance** – noted.

Clerk

Clerk confirmed that members are receiving all e-mails.

Action

7. Planning received by 13th September 2016

None received.

Clerk

8. Finance

- a) Cash Statement – November £2,000 (rounded)
- b) Mr S Dockerty £1,260 invoice for grass cutting 2016 – Clerk advised that the invoice was not auditable as no dates were recorded. Members agreed payment but agreed to await a revised invoice and pay on receipt. Cllr Lewis proposed and Cllr Preece seconded.
- c) RBL Poppy appeal – Members agreed to round up to £30.00, Cllr Lewis proposed and Cllr John seconded.
- d) Newsletter for Llangwm £210.00, proposed by Cllr Preece and seconded by Cllr Lewis.
- e) Clerk’s wages for October 2016 @ £200. Proposed by Cllr Lewis and seconded by Cllr Preece.
- f) Clerk’s expenses October 2016 £20.00 proposed Cllr Lewis and seconded by Cllr John.

Clerk

9. Risk Assessment

- a) Pill Parks
- b) Common Land areas
- c) Dog Fouling

All agreed that these issues should be addressed in full at the next meeting.

14. Black Tar Toilets

Following publication of the possible takeover of the toilet facility and car park by LCC in the Llangwm Newsletter, some residents have come forward with their support. Cllr John will update the meeting in December.

Cllr John

11. Remembrance Service

Everything is now in place for the Remembrance Service and the bugler has also confirmed his attendance.

12. Christmas Festivities

Clerk was asked to contact Cllr Watkins to arrange for a Christmas tree.

Clerk to contact the Festival Committee to ascertain the date for the Carol service.

Clerk asked to be advised of the support team who assist in placing the tree and organising the lights.

Clerk

Date, time and venue for the next meeting.

13th December 2016 @ 19.00 hours at Llangwm Village Hall.

There being no further business, the Chair thanked members for their attendance and declared the meeting closed at 20.05 hours.

Signed Chair

Date