

**LLANGWM COMMUNITY COUNCIL  
MINUTES OF THE MEETING HELD ON THE  
13<sup>th</sup> May 2014 – 7.00 PM  
AT CLEDDAU REACH VC SCHOOL**

1. **Present:** Councillor B Childs (Chair)                      Councillor D George (7.45pm)  
                   Councillor M John                                      Councillor N Lewis  
                   Councillor P Morris (Mrs)                      Councillor R Preece (Mrs)  
                   Councillor E Rawlings (Mrs) (Vice Chair)  
                   Councillor M Watkins (Mrs)

2. **Apologies** – None

In attendance: K M Codd (Mrs) Clerk

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|---|---------------|
| <p>3. <b>Declarations of any personal, prejudicial or potentially conflicting issues.</b></p> | <b>Action</b> |
|---|---------------|

To be noted at any relevant point within the minutes.

**R/A**

4. **Minutes of meeting held on the 8<sup>th</sup> April 2014**

Minutes of the meeting were read and with the following corrections, agreed as a true and accurate record.

Proposed by Cllr Lewis and seconded by Cllr Watkins.

5. **Matters Arising**

- a) Protection of Common Land at Black Tar. The Picnic Tables are in-situ. Responding to Cllr John, Cllr Lewis explained that the tables had not been fixed as they were very heavy and fixing may involve concreting. The contractors had communicated with Mr Jacob, gaining his permission to place his stones in a suitable place. In his capacity as County Councillor, Cllr John advised that Mr & Mrs Jacob had queried the “non-fixing” of the tables and also why they had not been given written notice. Cllr Childs understood that Mr & Mrs Jacob had been given verbal notice at the site meeting, and numerous communications by letter on future plans for protection of the common land.

**R/A**

Cllr John, supported by Cllr Rawlings, suggested it may have been prudent to give Mr & Mrs Jacob another reminder of the forthcoming work to be undertaken. However, other members agreed that Mr & Mrs Jacob had been made well aware of the decision made by the Community Council that the stones be removed.

- b) **Black Tar Convenience** – Cllr John advised that wood has been ripped from the building, presumably by someone trying to use the convenience. Cllr Lewis noted that the Welsh Government were now suggesting that the closure of so many Public Toilets may cause a risk to Public Health.

**R/A**

Cllr John asked what had become of the “working party” from Black Tar, and who was now leading the campaign to keep the toilets open. The Chair agreed with Cllr John’s concern. Cllr Rawlings responded that the initial meeting, was to see if any maintenance/cleaning could be organised/arranged and to see if there were any further ideas/suggestions. The main one of this meeting was contacting Paul Davies AM, which led to the second meeting attended by LCC members.

The Clerk will contact Mr Paul Davies AM for any update regarding his support.

The Clerk advised that she has been following up as many leads as possible to secure funding and still awaited responses. Cllr Rawlings was also looking at several grant possibilities.

- c) **Response to Mr & Mrs Jacob** – Cllr Watkins, through the Chair, requested permission to speak freely regarding a recent letter from Mr & Mrs Jacob received at April LCC meeting. The Chair asked the meeting and all members agreed. The Chair noted that a holding letter had been sent to Mr & Mrs Jacob following the last meeting, and Mr Harding asked for his advice in responding.

Cllr Watkins reiterated that she had been most distressed at both content and tone of the letter which reflected badly upon her character and capabilities. She continued by addressing the issue of the comments made and recorded at the meeting, with Mr L Harding PCC Monitoring Officer, which she attended with Cllr Rawlings. The subsequent report, she felt, did not truly reflect the content of that meeting

Cllr Rawlings was sorry Cllr Watkins was upset that she felt I she had not included her comments in the report. She could not agree with her recollections and said “I thought we had agreed to differ She continued, that she had recorded the meeting and believed her notes to be correct before circulating and sending them to Mr. Harding for his comments.

The Clerk reminded the meeting that Cllr Watkins’ views, regarding Cllr Rawlings’ report, had already been recorded in LCC minutes. (April 2013 Matters Arising 5 a))

The Chair concluded that the letter had been most distressing, not only to Cllr Watkins, but it also questioned the integrity of the meeting as a whole. Following discussion, members agreed that Cllr Watkins be fully supported, and the Clerk was instructed to respond to Mr & Mrs Jacob following advice given by Mr Harding and reflecting the views of the members.

Cllr Watkins thanked the meeting for its support.

d) **Proposed Building Adjacent to Cleddau Reach VC Primary School – Action**

PCC have written to inform LCC that the application for the proposal has been withdrawn. No further action to be taken on this matter.

All members agreed that this had been a successful outcome for Llangwm and wished to thank all residents who had signed the petition and written letters to the PCC planning department. **R/A**

e) **Dog Refuse Bin – Cllr Lewis advised that he has asked a local contractor for his assistance in placing the new bin. All members agreed.**

Note: Cllr Preece abstained from this item declaring a personal interest.

f) **Correspondence received by 13<sup>th</sup> May 2014**

a) PCC– Black Tar Village Common. Mr Ben Blake – Traffic Engineer - has written offering installation of wooden posts with the option of a lockable post to allow maintenance vehicles on the site and also access for the land owner of the adjacent property.

**Clerk**

This was discussed at length and the Chair asked for a vote on accepting the offer to place posts, there were 3 in support and four against. Cllr John suggested that LCC, in response to the letter, ask if the offer could be extended for 6 months when the monitoring period has ended. All members agreed, and the Clerk was instructed to inform the PCC of its' decision.

b) **Llangwm Local History Society – The Society request further support for the First World War Exhibition and associated Performances. Cllr Rawlings declared a personal interest and abstained from voting on this issue.**

**Clerk**

Following discussion, all members agreed that this was of special interest to the community and the school. Cllr Lewis proposed £200 and Cllr John seconded. Members were unanimous in their support. Clerk to action.

6. **Planning received by 13<sup>th</sup> May 2014**

• **Land West of Cleddau Reach Primary School 13/0738/PA**

See Matters Arising 5d)

**Clerk**

• **Old Rectory, Rectory Road 14/0040/PA**

New highway access and garage; alterations to doors and windows. Planning committee in agreement to support the proposals. Clerk to action.

7. Finance	Action
a) Cash Statement 13 <sup>th</sup> May 2014 b) Clerks & RFO remuneration – April 2014 £200 c) Clerks expenses – April 2014 £20 Both b) & c) were proposed by Cllr Rawlings and seconded by Cllr Watkins.	Clerk R/A
d) <b>West Coast Web Works £495</b> – The Clerk advised that LCC has been successful in obtaining the Welsh Government Grant of £495 to cover an update of the Llangwm Village website including posting of the agenda and minutes, plus details of the Llangwm Community Council members. . The grant will cover training for the Clerk and associated future website costs. Proposed by Cllr Watkins and seconded by Cllr Rawlings.	R/A
e) Invoices received by 13 <sup>th</sup> May 2014 <ul style="list-style-type: none"> <li>• <b>AON insurance £434.58</b> Proposed by Cllr Watkins seconded by Cllr Lewis.</li> <li>• <b>Cleddau Reach VC Primary School Invoice</b> for 6 x meetings at £20.00 each = <b>£120.00</b>. Proposed by Cllr Morris and seconded by Cllr Rawlings.</li> <li>• <b>PALC - £58.00</b> Proposed by Cllr Rawlings seconded by Cllr Morris.</li> </ul> f) <b>Stamps - 6 x 1<sup>st</sup> £3.72 Class 12 x 2<sup>nd</sup> Class £6.36 = £10.08</b>	R/A R/A
<b>8. Risk Assessment</b>	
<ul style="list-style-type: none"> <li>• Freedom of information</li> <li>• Governance in small public bodies</li> <li>• One Voice Wales Consultancy Services (for reference)</li> <li>• Guidance, including Statutory Guidance, to Principal Councils and Community and Town Councils in Wales Local Government (Wales) Measure 2011 Part 7: Communities and Community Councils March 2014</li> <li>• The Legislative Reform (Payments by Parish Councils, Community Councils and <a href="#">Charter Trustees</a> Order 2014 has been made and is now in force.</li> <li>• Training opportunities for Community Council Members</li> </ul>	Clerk
<p>The above points were brought forward by the Clerk as a reminder to all members to be aware of changes/updates that have been made. All members have received these by e-mail. Training opportunities would be circulated to all members as and when dates are posted to the Clerk</p>	Cllr Rawlings
<ul style="list-style-type: none"> <li>• Cllr John advised that broken glass had recently been found on the playing field with bottles appearing to be deliberately smashed at the front of the rugby stand. LCC agreed that this was a serious issue and a “no glass” policy on the fields may need to be introduced if there are further instances of this.</li> </ul>	R/A

9. **War Memorial Village Hall** – Cllr Rawlings advised that she is awaiting an installation date from Mr L Morgan.

Action

10. **Black Tar Convenience**

Clerk

Discussed in matters arising 5 (b)

11. **Any Other Business**

Clerk  
R/A

a) Members felt that a letter should be sent to the Rowing Club informing them of the current position re Black Tar Convenience. Clerk to action.

R/A

b) Cllr Morris enquired about the current play theme in the play park. Some play equipment has been removed and as the play park attracts more under 8's could the LCC ask PCC for an update? Members agreed that a letter be sent requesting the replacement of play equipment. Clerk to action.

c) Cllr Watkins - Parking has been a problem at Lake Villas due to vehicles being parked at awkward angles. The Chair advised that it was illegal to block the highway. Members believed that this could only be helped by residents being more considerate and responsible.

12. **Date and time of next meeting**

10<sup>th</sup> June 2014 @19.00 hours Village Hall, Llangwm.

There being no further business, the Chair declared the meeting closed @ 9.00pm

Signed ..... Chair

Date .....