

**LLANGWM COMMUNITY COUNCIL  
MINUTES OF THE MEETING HELD ON THE  
14<sup>th</sup> October 2014 – 7.00 PM  
AT VILLAGE HALL LLANGWM**

1. **Present:** Councillor M John (Acting Chair)                      Councillor N Lewis  
                  Councillor P Morris (Mrs)                                      Councillor R Preece (Mrs)  
                  Councillor M Watkins (Mrs)

**Not present:** Councillor D George

2. **Apologies** – Councillor B Childs                                      Councillor E Rawlings (Mrs)

In attendance: K M Codd (Mrs) Clerk

As both Chair and Vice-Chair have given their apologies, the Clerk asked the meeting to nominate an Acting Chair.

Cllr Morris proposed Cllr John and Cllr Watkins seconded, all members agreed.

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| <p>3. <b>Declarations of any personal, prejudicial or potentially conflicting issues.</b></p> | <p><b>Action</b></p> |
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To be noted at any relevant point within the minutes.

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| <p>4. <b>Minutes of meeting held on the 9<sup>th</sup> September 2014</b></p> |  |
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Minutes of the meeting were read and agreed as a true and accurate record.  
Proposed by Cllr Morris seconded by Cllr Lewis

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| <p>5. <b>Matters Arising</b></p> |  |
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| <p>a) <b>Black Tar Convenience</b> – All agreed to postpone until the next meeting.</p> | <p><b>Clerk</b></p> |
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| <p>b) <b>War Memorial</b> – Cllr Watkins advised of a company specialising in the upkeep/maintenance of war memorials. All agreed to postpone any discussions until the next meeting.</p> | <p><b>Clerk</b></p> |
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| <p>c) <b>Land adjacent to Cleddau Reach VC Primary School</b> – Cllr John advised that he had recently attended a PCC meeting, and spoken to Head of Property. He was informed that there were no firm proposals for the land at present and a decision was likely to be made in the New Year. Cllr John was further informed he will be kept apprised of any future updates.</p> |  |
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Following discussion regarding the original purchase of the land, for the new school, the following points were raised :-

- Pressure of parking at the school and in the immediate area
- Future planning applications that may cause a negative impact upon the area.
- Land becoming overgrown and unsightly.

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| All agreed that it was in LCC's interest to continue to monitor all aspects of the land.   | <b>Action</b>              |
| Cllr Morris suggested that the Community Council register an interest in the land on behalf of Llangwm residents, and as all members agreed, Cllr Morris proposed that LCC write to PCC with a view to acquisition, and Cllr Watkins seconded the motion. All members agreed, and the Clerk was asked to action.   | <b>R/A</b><br><b>Clerk</b> |
| <p>d) <b>Damaged Seat at Black Tar</b> – Cllr John advised that he has spoken to Haydn Garlick, PCNP ranger, who advised that this will be an “infill job”, to be undertaken when other works are required in the area. Further, Cllr John has been advised that a bridge at Knapp Farm/Pill Park is broken and he will contact Mr Garlick to see if both these repairs can be undertaken together.</p>  | <b>R/A</b>                 |
| <b>6. Correspondence received by 14<sup>th</sup> October 2014</b>  |                            |
| a) <b>PCC Winter Road Maintenance</b> – Cllr John read out bullet points from the information received. It was noted that the Clerk will have the emergency number and will circulate to all members.  | <b>Clerk</b>               |
| b) <b>PCC Polling Arrangements for Elections:</b> - The meeting agreed that the Village Hall was ideal, having parking, toilet provision, disabled access, etc. Cllr Morris noted that a landline was not in place. The Clerk was asked to complete the paperwork.   | <b>Clerk</b>               |
| c) <b>PCNP Community Consultation Events</b> – Dates noted, and information to be placed on the notice board.  | <b>Clerk</b>               |
| d) <b>Llangwm Newsletter</b> – Margaret Brace informed LCC that she has received many articles for the newsletter and could have used a 24 page edition, this would increase the price of the newsletter from £177.50 to £210.00. Following discussion, all members agreed that in view of the amount of public interest, that should there be a need to extend the next newsletter that Mrs Brace be given the go ahead, the Clerk was also asked to thank Mrs Brace for her efforts. There was a short discussion following Cllr Lewis' observation that there was some commercial advertising which should not be included in future. However, village amenities such as Mobile Library times, Village Hall & Church activities, Post Office opening times etc, should be included. | <b>Clerk</b>               |
| e) <b>Benton Woods Felling 2015/2016</b> – Members agreed that the impact on Llangwm would be limited and asked the Clerk to thank National Resource Wales for the information, and note that they were happy for them to book the Llangwm Village Hall for a Public Consultation Meeting. As the felling would have greater impact on Burton, the Clerk was asked to enquire whether their Community Council would prefer a meeting to be held in Burton village hall.  | <b>Clerk</b>               |
| f) <b>PCNP – The Review of Designated Landscapes in Wales</b> – Clerk to circulate information to members.   |                            |
| g) <b>PCC Savings Consultation</b> - Noted   |                            |
| h) <b>Black Tar Common Land</b> – Members had been e – mailed information from residents at Black Tar. Cllr John confirmed that the six month review period will shortly be over, and asked the Clerk to place on the November 2014 agenda.  | <b>Clerk</b><br><b>R/A</b> |
| <b>7. Planning received by 9<sup>th</sup> September - None Received</b>  | <b>Clerk</b>               |

## 8. Finance

Action

- a) **Cash Statement 14th October 2014** – circulated to all members.
- b) **Half year financial summary April to September 2014** – circulated to all members. The Clerk informed members that, as part of LCC Standing Orders and in line with audit guidelines, it was prudent for members to view half yearly figures and assess the budget for the following half of the financial year. All agreed that due to this year's storm damage, removal and safety of trees had been an extra expenditure. Also the purchasing of picnic tables for Black Tar was a one off expense. Cllr Lewis added that the Community Council precept was for the benefit of Llangwm and not intended to be in anyway an accumulation of money. All members agreed, accepting that expenditure over and above budget will vary from year to year. The Chair thanked the Clerk for the presentation.
- c) **Clerks & RFO remuneration** – September 2014 £200 Proposed by Cllr Lewis and seconded by Cllr Preece.
- d) **Clerks expenses** – September 2014 £20 Proposed by Cllr Morris and seconded by Cllr Watkins
- e) **Invoices received by 14<sup>th</sup> October 2014:-**
  - Cleddau Press – Newsletter £177.50 Proposed by Cllr Lewis and seconded by Cllr Morris
  - Royal British Legion - £17.00 The Chair asked the meeting if they would like to “round up” the amount as a donation. Cllr Morris proposed £30.00 Cllr Watkins seconded.
  - BDO – Invoice for audit £210.00 Proposed by Cllr Morris and seconded by Cllr Lewis.

R/A

R/A

## 9. Risk Assessment

- **Pill Parks** – Cllr Morris reported that children have been using Rugby Club Equipment without permission. Cllr John advised that a door on one of the storage sheds had been damaged. He will advise the Rugby Club and report back to the next meeting. Cllr John concluded that the field itself was in good order.
- **Training opportunities for Community Council Members** – Clerk to ensure circulation to all members.

R/A

## 10. Remembrance Day Commemorations

Cllr Morris advised that the wreath has been ordered (note Agenda item 8e) and the service will commence at 10.00am. She has also arranged for the garden around the memorial to be tidied up. As yet, no clear communications have been received regarding Church/Chapel representatives. Mr Wheeler has been asked to play the bugle and discussions followed regarding the reading. Cllr John will contact Mr Jeff James regarding cones to place on the day. The LCC Chair will be invited to place the wreath.

Clerk

**11. Christmas Activities**

**Action**

Cllr Watkins volunteered to ask Mr Peter England to donate a tree, which he has very kindly undertaken each year. However, should one not be available, she will source from elsewhere.

**Cllr Watkins**

Cllr Preece will check what lights are available and report to the next meeting.

**Cllr Preece**

Cllr John asked that this be an agenda item for November 2014, also to include the formation of a working party to erect the tree and place the lights. All concurred.

**Clerk**

**12. New Notice Board**

As all members had not received the e-mail from the Clerk, she will re send and asked members to confirm receipt. This will be placed on the Agenda for November 2014.

**Clerk**

**13. Any Other Business**

a) Cllr Morris has been advised by residents of vehicles obstructing footpath/pavements in areas around Llangwm Farm, and the bottom of The Gale. Cllr John suggested the Clerk contact Sergeant Gary Jones, Dyfed Powys Police, and all members concurred.

**Clerk**

b) Cllr Preece asked who to contact regarding upgrading/extra play equipment to suit a wider age range of playgroups. Cllr John suggested she approach PCC as they have been very helpful in the past, and although they would not have the budget could advise where to source equipment. He also advised that Hook Community Council were in the process of gaining grant money and had raised monies to create a play area. He continued by suggesting possible funding may be obtained from the Lottery fund, SITA Trust etc. Cllr Morris advised that previously Llangwm residents had raised money for play equipment and was confident that they would help again.

**Cllr Preece**

c) Cllr John reported that council leaders had recently attended a meeting in Cardiff regarding the outcome of the “Williams Commission”, with Welsh Government minister for communities, Mr Leighton Andrews. He made it clear that if Council’s did not consider cross border working/or mergers this would be enforced by Welsh Government legislation. PCC had to decide whether or not to consider investigating a voluntary merger. There may or not be benefits and he asked members their views. PCC needed to discuss future working structures as there will be further drastic cuts to PCC’s income (£12 million 2015/2016 in addition to this financial year’s cuts which will amount to £50 million in total over 4 years). LCC discussed the detrimental impact; especially on rural communities and certain income groups, citing a suggestion to cut school transport for over sixteens as a case in point.

**14.Date and time of next meeting.**

**Action**

11<sup>th</sup> November 2014 @19.00 hours Cleddau Reach VC Primary School

There being no further business, the Acting Chair thanked members for their attendance and declared the meeting closed @ 8.35pm

Signed ..... Chair

Date .....