

**LLANGWM COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON
12th April 2016 at 7.00pm
CLEDDAU REACH VC SCHOOL**

1. **Present:** Councillor R Preece(Mrs) (Vice Chair) Councillor B Childs
 Councillor D George Councillor M John
 Councillor N Lewis Councillor M Watkins (Mrs)

2. **Apologies:**, Councillor P Morris (Mrs) Councillor E Rawlings (Mrs) (Chair)

In attendance: K M Codd (Mrs) Clerk

3. **Declarations of any personal, prejudicial or potentially conflicting issues.** **Action**

To be noted in the action column.

R/A

4. **Minutes of meeting held on the 8th March 2016**

Minutes were read and agreed as being a true and accurate record.

Proposed by Councillor Watkins seconded - Councillor Lewis

5. **Matters Arising**

- a) **Grass Cutting** – Members discussed the yearly costs and the number of cuts which all agreed were difficult to assess as summer season vary. However, all agreed that the Clerk should contact Mr Docherty to ensure the Community Council receives quarterly billing to enable them to effectively manage the budget. The Clerk suggested that she find a map of the common land belonging to the Community Council and circulate to members. Further, she advised that, following a recent telephone conversation with Mr Docherty, he believes that his methodology in cutting would remain the same, and did not wish to be restricted to a particular number of “cuts” per year.

Clerk

In response to Cllr Lewis, advising that Mr Docherty has at times cleared Darky Lane, Cllr John believes this to be a bridleway and, consequently, be maintained by PCC. Cllr John to confirm status.

Cllr John

Clerk to place on the May 2016 agenda for further discussion.

6. **Correspondence received by 8th March 2016**

- a) **Llangwm Cemetery** – Letter from the St Jerome’s Church Secretary, requesting financial support to cut the cemetery grass. Stating that the cost of each cut is £175.00 and @ four cuts per year = £700. Members agreed the Community Council should donate the same amount as last year (i.e. £350). Cllr Lewis proposed – seconded by Cllr John. Following the Clerk’s advice, all members agreed to make the payment in September 2016 to comply with the Council’s budget.

Clerk

- b) **Welsh Government** Community Asset Transfers in Wales. – noted.
- c) **PCNPA** –Local Development Plan – Free training dates. – noted.
- d) **Burton Community Council** - e-mail received proposing a collaboration of a shared newsletter. Following discussion, all members agreed that this would not be feasible due to the huge amount of voluntary work undertaken to provide for Llangwm features and the content would become too disparate. Clerk to respond.
- e) **NRW**– Chris Lawrence has been contacted by a resident regarding a bench which is in danger of being washed away. He is requesting the Community Council take responsibility for the maintenance of all the benches replaced at Black Tar/Edwards Pill.

Action

Clerk

Members believed that as the benches were replaced by NRW they should undertake maintenance and/or request help from PCNPA.

Clerk

- f) **PCNPA** – Updates on Local Development Plan.

Clerk further advised that a number of general e-mails were sent to all members and only brought forward those she felt should be noted in the minutes. To work through all would be both cumbersome and time consuming. Members confirmed that they were receiving e-mails.

7. **Planning received by 12th April 2016**

- a) **15/1324/PA** – 25 Main Street Llangwm. Alteration to rear extension. Cllr John expressed a personal interest; this being his next door neighbour.

R/A

Members considered this alteration acceptable and asked the Clerk to note on the PCC planning website.

- b) **15/1297/PA** – Foxlands Land, Haverfordwest. Construction of 5 x permanent stable block and change of use to mixed agricultural and equestrian use. Cllr John advised that, although it falls within Freystrop, this has also come before both Hook and Llangwm Community Councils as the land borders all three territories. Members have no objections.

All members.

8. **Finance**

- a) Cash Statement – 12th April 2016 Clerk advised that the current amount of approx. £465 was available, but this would be supplemented by £2,100 precept by the end of next week.
- b) Clerk’s wages for March 2016 £200.
Proposed by Cllr Childs and seconded by Cllr Lewis
- c) Clerk’s deferred expenses from November 2015 and including March 2016 £100 were proposed by Cllr Preece and seconded by Cllr Watkins.
- d) Cleddau Press Ltd Invoice, for £210 for Llangwm Newsletter; payment proposed by Cllr John and seconded by Cllr Childs.

9. Risk Assessment	<p>a) Pill Parks - Cllr Childs advised that the playing field was drying up well, but added that there is pile of planks and boards which look untidy.</p> <p>b) All Common Land (inclusive of Black Tar) – Members noted that all areas of common land appear to be in good order and are regularly visited to ensure that any problems with maintenance and use are dealt with. This remains, as always, an ongoing project to ensure good management and maintenance of all land under the stewardship of the Community Council.</p>	Action
10. Defibrillators	<p>Cllr George advised that he is awaiting arrival of the box to install at Black Tar.</p>	Cllr Rawlings
11. Black Tar Toilets	<p>Cllr John reported that the legal statement has been signed by the Llangwm Rowing Club and Llangwm Community Council. Cllr Rawlings will update at the May 2016 meeting.</p>	Cllr Rawlings
12. Record and Record Keeping	<p>Clerk advised that records could be deposited at the PCC Archive in Haverfordwest. Members agreed that she investigate further, and arrange a date and time with Cllr Watkins to initiate the project.</p> <p>Clerk added that she now has four years of records and was only required to hold two. She requested that she have access to the Village Hall and deposit records in the appropriate filing cabinet.</p> <p>Discussion ensued regarding key holders, and this will be confirmed by the next meeting.</p>	Clerk
13. Confirmation of Meeting Venue for May – September 2016	<p>Members agreed to an ongoing plan to hold six months meetings at Cleddau Reach School and five meetings at the Village Hall. Clerk to confirm dates with both venues.</p>	Clerk
14. Any Other Business	<p>a) Cllr John advised that the Head Boy and Girl of Tasker Millward were both from Llangwm. He felt this was a great achievement, and all members concurred. Clerk requested to write a letter of congratulations to both Toby Asson and Charlie Hunt respectively.</p> <p>b) Cllr Lewis noted that advertisements were being placed in the Llangwm Newsletter and that this had been mentioned before. All members agreed that this was not a function of the newsletter, and asked the Clerk to write</p>	Clerk Action

to the Editor and request that this practice ceases.

Cllr Lewis advised that boats had been left in the Black Tar Toilet car park for some time and that these were not connected to the Rowing Club. Cllr John will make enquiries at PCC.

- c) Cllr Childs reported that Broadhaven has placed signs to ban dogs from the beach, but that the Community Council has no legal right to ban dogs from the Sports field. He believes this to be inconsistent and felt that it should be clarified. Cllr John will investigate further but believes this will be a very difficult issue to monitor, hence the reason we were advised to go for the Enviro Crime Project.

15. Date, time and venue for next meeting.

10th May 2016 to follow the AGM @19.00 hours at Llangwm Village Hall.

There being no further business, the Chair thanked members for their attendance and declared the meeting closed at 20.15 hours.

Signed Chair

Date

Clerk

Cllr John

Cllr John