

**LLANGWM COMMUNITY COUNCIL  
MINUTES OF THE MEETING HELD ON THE  
8<sup>th</sup> July 2014 – 7.00 PM  
AT VILLAGE HALL LLANGWM**

- 1. Present:** Councillor B Childs (Chair)                      Councillor M John  
                  Councillor N Lewis                                      Councillor P Morris (Mrs)  
                  Councillor R Preece (Mrs)                                Councillor E Rawlings (Mrs) (Vice Chair)  
                  Councillor M Watkins (Mrs)

**Not in attendance:** Councillor George

- 2. Apologies – None**

In attendance: K M Codd (Mrs) Clerk

- 3. Declarations of any personal, prejudicial or potentially conflicting issues.**                      **Action**

To be noted at any relevant point within the minutes.

- 4. Minutes of meeting held on the 10<sup>th</sup> June 2014**

Minutes of the meeting were read and agreed as a true and accurate record.

Proposed by Cllr Lewis seconded by Cllr Rawlings

- 5. Matters Arising**

a) Cllr Rawlings attended a training day “Making effective Grant applications”, and in response to the Chair, she reported that it had been excellent and attendees were from very interesting and varied backgrounds which all added to the construct of the day. The Chair thanked her for attending.

b) Cllr Rawlings gave the following update regarding Black Tar Convenience:-

- PCC Property representative Chris Richards advised that LCC could have an interim licence to open the convenience for the summer months.
- The Community Council would need to engage a cleaner.
- Cesspit clearance would need to be arranged.
- Insurance would be required.

I. Cllr John believes that insurance should be undertaken, not only to safeguard the convenience but also the parking area. Risk assessments should also be made regularly. All members gave their support.

II. PCC would require a year’s notice for LCC to rescind the agreement.

III. The rental paid to the PCC by the Rowing Club for storage space at the convenience, would be transferred to payment to LCC. The

**Clerk**

<p>PCC advised that the lease should be no longer than five years.</p> <p>IV. PCC require that a notice be placed informing the public that LCC now maintain the toilets together with a contact name and telephone number.</p>	<p><b>Action</b></p>
<p>V. Cllr Morris and other members suggested contacting both the Princes Trust and Army who are regular users of the area and also consider providing a key to the toilets?</p>	<p><b>Cllr Rawlings/ Clerk</b></p>
<p>VI. Cllr Watkins was asked to seek legal advice on the proposal.</p>	<p><b>Cllr Watkins</b></p>
<p>Following discussion, all members agreed that the convenience should, if possible, be opened for the summer and that all efforts be made to bring it and the parking area under the auspices of LCC. Cllr Rawlings was requested to contact Chris Richards (PCC) regarding a licence to enable reopening over the summer months.</p>	<p><b>Cllr Rawlings</b></p>
<p>Any future risk assessments for the conveniences would be noted, e.g. dated and any photographic evidence taken and sent to the Clerk.</p>	<p><b>All Members</b></p>
<p>c) Cllr Rawlings advised that on 4<sup>th</sup> August 2014 the WW1 tea party will take place at the Village Hall at 4.00pm. There will be a short ceremony to rededicate the War Memorial followed by a tea party. There will also be a competition for the best dressed child in WW1 costume together with children's games. Members were invited to attend bringing food and also spread the word.</p>	<p><b>All Members</b></p>
<p><b>6. Correspondence received by 10<sup>th</sup> June 2014</b></p>	
<p>a) <b>Llangwm Local History Society</b> – Letter of thanks (£200) for the donation to support the First World War commemorations.</p>	
<p>b) <b>PCNP</b> – Updates on Local Development Plan Land Allocations. – Noted.</p>	
<p>c) <b>PCNP</b> – Replacement Affordable Housing Supplementary Planning Guidance. Noted and file.</p>	
<p>d) <b>Shelter</b> – Thanks for £30 donation.</p>	
<p>e) <b>PAVS newsletter</b> – Cllr Rawlings for interest.</p>	<p><b>Clerk</b></p>
<p>f) <b>Ombudsman Annual Report 2013/2014</b> – Noted and file.</p>	
<p>g) <b>One Voice Wales Conference</b> – 9<sup>th</sup> July Royal Welsh Showground.</p>	
<p>h) <b>Police and Crime Commissioner E-mail circulated</b> – 60 second survey.</p>	<p><b>Clerk</b></p>
<p>i) <b>PAVS</b> – <a href="http://www.pavs.org.uk">www.pavs.org.uk</a> 15 minute survey Welsh Language Scheme.</p>	
<p>j) <b>Mr &amp; Mrs I Jacob</b> – e-mails received regarding common land at Black Tar and filed for future reference after agreed six month period.</p>	<p><b>All Members</b></p>
<p><b>7. Planning received by 13<sup>th</sup> May 2014</b></p>	<p><b>Clerk</b></p>
<ul style="list-style-type: none"> <li>Application number NP/4/0215 Permission granted – The Point Llangwm Ferry.</li> </ul>	

**8. Finance**

**Action**

- a) Cash Statement 8<sup>th</sup> July 2014
- b) Clerks & RFO remuneration – June 2014 £200
- c) Clerks expenses – June 2014 £20  
Both b) & c) were proposed by Cllr Rawlings and seconded by Cllr Morris.
- d) Invoices received by 8<sup>th</sup> July 2014

Printer Cartridge Combo - £28.50  
Paper x 2 (500 sheets) + Box file £18.00  
Filing Boxes x 5 £12.50

**9. Risk Assessment**

- a) Cllr Childs reported that Pill Parks was in good condition.
- b) The Chair requested, as negotiations for the Black Tar Convenience project would be taken before the next meeting – 9<sup>th</sup> September 2014, that the meeting give him a mandate for the cost regarding the licence etc. All agreed to approximately £200.

**Cllr Childs**

**10. BDO Audit**

The Clerk advised that BDO have approved the audit for return to them for signing off. The Clerk has already signed, and the Chair asked for a proposer - Cllr Rawlings and seconder - Cllr Watkins before signing the Annual Return. Clerk to forward to BDO.

**Clerk**

The meeting thanked the Clerk for all her hard work in attaining this excellent result.

**11. Black Tar Convenience**

Discussed under agenda item 5 Matters Arising b).

**12. Horse Riding on the Foreshore – Black Tar to Edwards Pill**

Cllr Rawlings has been approached by three residents regarding Horse Riders on the foreshore between Black Tar and Edwards Pill.

- One resident remarked on the possible damage being done to the foreshore which is Triple SSI.
- Other residents were walking on the foreshore with young children, who were going on ahead, and met five horse riders, and believed that this could have caused an accident.

Cllr Watkins said that Horse Riders had been using the foreshore for years and that meeting riders was not unusual and to be expected.

Cllr Morris added that Darkie Lane was also a bridle path which leads on to the foreshore and that riders would be able to turn either left or right at that point.

Cllr John believed a letter to PCNP for guidance would help clarify the matter. All members agreed.

**Action**

**Clerk**

**13. Any Other Business**

- a) In response to members, Cllr John reported that PCC advised him that hedge cutting will commence in the first two weeks of July.
- b) Cllr Morris thanked LCC for the use of Pill Parks for the Llangwm Carnival etc. on Saturday, and apologised for not requesting permission at the last meeting. All agreed that the week's events had gone very well. The Chair suggested a letter of thanks to the Festival Committee, all members agreed.
- c) Following incidents reported by residents, due to access problems on the Green, members suggested a letter be sent to one of the residents, requesting awareness when parking in that area.

**Clerk**

**Clerk**

**14. Date and time of next meeting**

9<sup>th</sup> September 2014 @19.00 hours Village Hall, Llangwm.

There being no further business, the Chair declared the meeting closed @ 8.05pm

Signed ..... Chair

Date .....