

LLANGWM COMMUNITY COUNCIL  
 Minutes of Meeting held at Cleddau Reach VC School  
 14<sup>th</sup> March 2023 @ 7.00pm

- |   |                                 |
|---|---------------------------------|
| 1. Present: Councillor B Childs (Chair) | Councillor M Evans (Vice Chair) |
| Councillor M John                       | Councillor V Owens              |
| Councillor E Rawlings                   | Councillor N Sandford           |
| Councillor C Davies                     | Councillor N Lewis              |

In attendance:- Clerk Debbie Hanney  
 Register of attendance – All members signed

2. Apologies:
3. Declaration of any personal or potentially conflicting issues:
4. Minutes of Meeting held on 14<sup>th</sup> February 2023
5. Matters Arising

**JOB DESCRIPTION AND CONTRACT FOR NEW CLERK**  
 Draft copies of the proposed job description and contract were distributed amongst the members for discussion and approval. It was recommended that clause 9.2 be removed and the drafted documents were then given to DEH to read and sign.

DEH

**DEVELOPMENT OF THE LAND NEAR THE SCHOOL** – There has been no further developments with regard to this. A Community Land Trust had not yet been set up.

**PROPOSALS FOR THE OLD SCHOOL** - this was currently delayed by National Resources Wales. Proposals can be suggested through the community council and the old school group and it was recommended that the group should be invited to a community council meeting to provide feedback on proposals received. The group are still awaiting feedback from CADW with regard to the building being listed or not.

**UPDATING WEBSITE AND VILLAGE NOTICEBOARD** - It was agreed that the minutes of the meetings should be posted onto the website and the village noticeboard in a timely fashion. The agenda for upcoming meetings should also be published and any agenda items should be forwarded to the clerk.

DEH

**CORONATION EVENTS** - it was agreed that the community council would provide funds to support local events for the coronation and that members of the public could apply support. An advert and application process will be put together and publicised by CD

CD

**SOCIAL MEDIA** - the current facebook page has 2200 followers and concerns were expressed as there was only 1 administrator and that the rules of the page were not being followed. It was suggested that a poll

CD

<p>should be carried out to determine if a new facebook page should be set up, CD will look into this.</p>	
<p>6. PLANNING APPLICATIONS - the current planning application for a bungalow at the Kilns has been withdrawn.</p>	
<p>7. FINANCE – to be advised</p>	
<p>8. RISK ASSESSMENTS</p>	
<p>a) Traffic issues - There was no evidence from the Police of need for traffic calming signs in Main Street. There has only been 4 reports to the police on 101 in the last year and they did not relate to speeding issues, speeding surveys carried out also indicated that general trends did not demonstrate a need for signs.</p>	
<p>b) Pills Parks - there is currently 1 tree at Pills Park that needs to be cut down. This is situated by the kissing gate towards Edwards Pill. ME will contact a tree surgeon regarding this. It was also suggested that a tree survey should be commissioned in the future to ensure that the other trees were safe.</p>	ME
<p>c) Dog fouling - no issues reported.</p>	
<p>e) Defibrillators – CD will check the defibrillator.</p>	CD
<p>f) Data Protection – The village hall documentation has been professionally catalogued and will be given to the new trustees.</p>	ER
<p>9. TRAINING - ER recently attended Understanding the Law training and Developing a Community Plan. She suggested that this should be discussed as an agenda item at the next meeting or at an interim meeting. Notes from the training were distributed to other community councillors.</p>	ER
<p>10. IT - It was agreed that a laptop and a subscription to Microsoft Teams 365 would be purchased for use by the clerk. It was also recommended that the community council members and the clerk should have dedicated community council email addresses.</p>	BC
<p>11. FEEDBACK FROM COFFEE MORNINGS - NS reported that the coffee mornings were well attended and the feedback was positive. It was recommended that people attending future coffee mornings would be asked for a voluntary donation so that the events could become self sustaining.</p>	